

Rajan & Rajeev, Inc.
Expense Accounts

ROOM EXPENSES

- 500 · Guest Room Supplies
- 501 · Linen
- 502 · Cleaning Supplies
- 503 · Breakfast Supplies
- 504 · DVD Movies for Guest Rental
- 505 · In-Room Coffee
- 506 · USA Today
- 507 · Guest Laundry/Dry Cleaning

MAINTENANCE EXPENSES

- 510 · Repairs and Maintenance
- 511 · Small Tools and Equipment
- 512 · Landscaping
- 513 · Pest Control
- 514 · Swimming Pool
- 515 · FF&E Repair/Replacement
- 516 · Contract Maintenance

SALARIES & WAGES

- 520 · Payroll - Management
- 521 · Payroll - Front Desk
- 522 · Payroll - Housekeeping
- 523 · Payroll - Maintenance
- 524 · Payroll - Breakfast
- 525 · Employee Incentives
- 526 · Company Share of FICA
- 527 · Unemployment Taxes
- 528 · Employee Benefits
- 529 · Casual Labor
- 530 · Contract Management
- 531 · Contract Bookkeeping
- 532 · Payroll Expenses

SALES & MARKETING

- 535 · Franchise Fees
- 536 · Travel Agent Commissions
- 537 · Advertising and Promotion
- 538 · Billboard Rental

UTILITIES

- 540 · Electricity
- 541 · Gas & Heating
- 542 · Water
- 543 · Cable & Television
- 544 · Garbage Disposal
- 545 · Telephones

ADMINISTRATIVE & FRONT OFFICE

- 550 · Office Supplies
- 551 · Credit Card Merchant Fees
- 552 · Bank Service Charges
- 553 · Computer and Internet
- 554 · Licenses and Permits
- 555 · Dues and Subscriptions
- 556 · Uniforms
- 557 · Employee Recruitment
- 558 · Postage & Shipping
- 559 · Legal Fees
- 560 · Accountant Fees
- 561 · Guest Satisfaction
- 562 · Donations
- 563 · Security
- 564 · Travel Reimbursements
- 565 · Bad Debt Write-Off

- 599 · Unknown Account