

Date: _____

Room Number: _____

Inspector: _____

Housekeeper: _____ Score: _____

Living Room:	H	M	O	Bathroom:	H	M	O
Entrance Door Lock Works & Clean				Bathroom Door (Clean / Hook / Stop)			
Safety Latch works / tight / Light turns on				Toilet Clean / Lid up / Seat tight			
DND sign on door, LAW Card on Door				Shower Curtain Clean / all hooks on			
All Drape Hooks & Rod Works				Tub Cln (walls/chrome/soap dish/head)			
AC works/clean/knobs/filter clean				Vanity area (bulbs / clean / chrome)			
Lamp Cord Covers Present & Snug				OOPS Tent Card			
Smoke Alarm Present & Works				Toilet paper - VIP (2)			
Telephone Cln / Plate / 25' Cord				Face Soap / Shampoo / Cond			
Pen - Pad - HKP Card, Bible & Frontier				Towels - Bath / Hand / Wash (3 each)			
All lighting works, seams to back				Bath Mat (1) / Bath Soap			
Computer Off / Mouse, Keyboard, Pad				Hair Dryer (Present / Works / Clean)			
Wireless Internet Card / Computer Card				Facial Tissue stocked / VIP			
Guest Directory in Desk Drawer				Towel Racks Tight & Present (M)			
Baymont Wyndham Rewards Tent				Clothes Rack Dusted & Tight			
TV Clean / IP / Remote / Chan. Guide				Iron / Board Present & In Position			
DVD Player / Remote				Regular hangers (4) / Skirt hangers (2)			
Trash Can clean and in position				Laundry bags (2) / Ticket			
Ashtrays (2), Nonsmk Sign (1)				Coffee Counter and Sink clean			
Beds made properly (tuck/tight/dec plw)				Ice bucket and liner, Tray			
No debris behind furniture				Fridge Cln / Cold / Defrost.			
All Surfaces (ns/drawers/credenza) Cln				Microwave Clean & Clock Set			
All Pictures & Headboards Dusted				Wet Bar Sink has drain stopper in			
Window & Mirrors Clean				Coffee Maker Clean & Works			
Room Vacuumed Well				Baymont Cups (3) / Condiments (2)			
Wall Neat & Clean				Reg Coffee (1), Decaf (1), Tea (2)			