



# Manager Report

Date: \_\_\_\_\_

Room Revenue: \_\_\_\_\_  
Rooms Sold: \_\_\_\_\_  
Rooms Comp: \_\_\_\_\_

Total Rooms: \_\_\_\_\_  
Rooms OOO: \_\_\_\_\_  
Rooms Available: \_\_\_\_\_

Payment Type	Reported Amount	Actual Deposit / Processed
CASH		
MASTERCARD		
VISA		
AMEX		
DISCOVER		
DINERS		

*Comments:*

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Attach Cash Deposit Slip Here

